

THE HANG SENG UNIVERSITY OF HONG KONG

Human Resources Office

Personal Information Collection Statement

The personal data provided will be used by the Human Resources Office and may be transferred to other departments/offices within HSUHK and our medical services provider for the purpose of appointment processing, benefits and staff development administration. We will retain your personal data up to 7 years after your departure unless there are specific issues that needed to be followed up.

Provision of information is voluntary. However, failure to provide complete and accurate information will affect the provision of services/benefits to you.

In accordance with the Personal Data (Privacy) Ordinance, you have the right to request access to and correction of the information. If you wish to exercise your right, please follow the Policy Guidelines and Procedures in Compliance with Personal Data (Privacy) Ordinance posted on [HRO website](#).